

### **Centennial Park Pavilion Rental Agreement**

Renter agrees to the following terms for renting the Pavilion:

1. Renter will pay a deposit fee (a separate check), which must be paid to guarantee the preferred rental date. *[Facilities must be left damage-free and in clean condition before deposit is refunded. Damage or clean-up expenses in excess of deposit amount will be billed at actual cost amounts and must be paid within 10 days of rental date, after which time a 10% late fee will be incurred monthly on any owing balance].*
2. Renter will pay the rental fee, which must be paid a minimum of two weeks in advance to the event.
3. Renter will pay the curtain closer fee if applicable. (due with the pavilion rental fee).
4. Fighting, or rough housing, etc. in any way is prohibited on any Township properties.
5. Rental party can occupy the pavilion at 10AM the day of rental and be OUT of the facility by 1:00AM, unless prior arrangements are made with the Township; clean-up is to take place immediately after the function is over, unless prior arrangements are made with the Township.
6. Chassell Township is not to be liable for any accidents or consequences thereof on these premises.
7. All pavilion renters are required to provide proof of liability insurance in the form of a certificate of coverage, naming Chassell Township as additional insured. The general facilities-use proof of liability insurance must have a liability limit of \$1,000,000. If alcohol is served, liquor liability insurance is also required. This too must have a minimum liability limit of \$1,000,00. This can be done through your homeowners insurance, or by contacting Event Insurance In Minutes by RVNA at: [specialeventinsurance.com](http://specialeventinsurance.com)
8. Music must stop at 12:00 midnight.

### **Pavilion Rental Fee Information**

DEPOSIT FEE Must be paid to guarantee your preferred rental date

**Deposit fee..... \$100** [Please note: This is a separate check from your pavilion rental fee check. *The facilities must be left damage-free and in clean condition before your deposit is refunded*].

PAVILION FEE must be paid at least two weeks prior to your rental date

Resident Fee..... \$300 +\*Curtain closure fee..... **\$150**

Non-resident Fee..... \$500 +\*Curtain closure fee..... **\$150**

#### **\*NOTE: Late booking fees for curtains**

Add an additional **\$25.00** if you request the curtains to be closed anytime after your original agreement, up to 48 hours prior to your event.

Add an additional **\$50.00** if you request the curtains to be closed less than 24 hours prior to your event.

I, the undersigned, understand and agree that by signing and dating this agreement I certify that I have read the rental agreement in entirety and I agree to all terms. The undersigned also agrees to indemnify and hold free and harmless Chassell Township from all claims or actions for damages or loss to property, including the loss of use thereof, and from any and all claims or actions for personal injury, sickness or disease, including personal injury, if caused by the undersigned's acts or omissions, or by any event participants negligence. The undersigned will pay any judgement decrees, costs, including attorney fees which may be rendered against Chassell Township, its Board Members, agents, and employees, in any and all such actions or proceedings.

I agree to these terms and fees:

Renters name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Renter's signature (please sign): \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email address: \_\_\_\_\_

Pavilion Rental Date: \_\_\_\_\_ Code: \_\_\_\_\_ (4 digit code to enter pavilion)

Event: \_\_\_\_\_

Curtains: YES NO (circle one) Note: additional fees apply if not booked now!

+++++

Available for use at NO CHARGE:

- Accessory lights (low-level background lighting – 8 lights)
- 10 Folding Tables [8' long], 7 stand-alone tables [6' long]
- 33 folding chairs, 20 non-folding chairs

For patio heaters or additional rental needs call:

- Superior Events...906-482-0808
- Chassell Lions for Chair and Table Rentals....906-481-4327

**For urgent needs, on or near rental date, renter may call Craig: (906) 370-5827**

+++++