

**CHASSELL TOWNSHIP BOARD MEETING**  
**March 12th, 2025**

The meeting was called to order at 6:04 pm by Lynn Gierke

**PRESENT:** Lynn Gierke, Bethany Baetsen, and Curt Judson, Kelly Holmes, and Dan Palosaari.

**MINUTES:** Motion by Bethany Baetsen to approve the February minutes, supported by Kelly Homes. M/C.

**TREASURER'S REPORT:** Motion to approve the January Treasurer's Report by Curt Judson, supported by Dan Palosaari. M/C.

**AGENDA:** Motion by Dan Palosaari to approve the agenda supported by Curt Judson with addition of New Business D. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Dan Palosaari supported by Bethany Baetsen. M/C

**PUBLIC COMMENTS:** Randy McClellan discussed the potential for creating a long-term utility outage/disaster relief plan for the Township. The Planning Committee will add the discussion to their agenda.

**CORRESPONDENCE:** A representative from ATC called to let the Township know they offer mini-grants of on average \$750 to sponsor an Arbor Day event for the Township. Contact information was passed onto the Planning Commission.

A Homeschooling group inquired about using the Pavillion and waiving the fee for a basket weaving class. Motion to approve fee waiver by Dan Palosaari on the condition we get a deposit, supported by Kelly Holmes. M/C.

The Farmers Market representatives inquired about this year's fee. The board discussed raising the fee from \$300 to \$500 to account for new Pavillion rates along with receiving Liability Insurance from renters.

**SUPERVISOR:-** Completed Beagle Club/Mcintyre property paperwork, HCRC Meeting, thank you letters for donations, VINS for all equipment on insurance policy, working on getting missing titles, organizing for treasurer interviews, USDA Year End Report, 2 FOIA's.

**CLERK:** No report

**TREASURER:** Taxes are complete

**FIRE DEPARTMENT/FIRST RESPONDERS:** 2 calls and the air boat is almost complete/NO FR present.

**TOWNSHIP MAINTENANCE:** Craig Austin reports we need two new pumps at the Anderson station (one back-up). The costs of both will be roughly \$22,000. Motion to approve payment by Dan Palosaari, supported by Kelly Holmes, M/C. The Skidsteer is due for its 400 hour check at a cost of \$1600. See Half Moon Beach pumps and control panels in Old Business B.

**ZONING:** No report.

**PLANNING COMMISSION (PC):** Brian Water reported that the Township may need to begin registering and tracking short term rentals (anything less than 30 days).

The American Red Cross may be starting a volunteer group locally.

The SCUBA group has surveyed the clean-up site at south entry and has reported a pallet of batteries and plenty of tires. The township may consider holding another scrap tire clean-up event as a result. Ebb and Flow Trailworks presented the PC with a quote to build a bike park/pump track at the Chassell Ski Trails for \$17,000. Approval to move forward with the 50/50 grant application from the DNR by Lynn Gierke, supported by Bethany Baetsen. M/C.

The first section of the rail has been removed from the Arnheim area, the bid for the removal of the second section out tomorrow March 13th.

**ASSESSOR:** BOR meetings March 10th 3-9pm and March 13th 9-3pm.

**WEBSITE:** The new website goes live on March 17th.

**OFFICE BUILDING:** The outside lock on the office will be replaced.

**UPEA:** Chris Holmes presented the board with a detailed itemized list of costs related to the 4th st project and discussed the Bacco payment and related grant funding. Word from the State has not yet come through regarding the remaining funding for the fiscal year. Motion to approve payment to Bacco by Bethany Baetsen after meeting with Kelly Holmes to discuss account transfers, supported by Dan Palosaari. M/C.

The Board agreed steel doors on the new Pavilion bathrooms would be sufficient instead of the recommended FRP.

**REVIEW BUDGET:** Lynn Gierke presented the board with the following budget amendments.

**Revenues**

101-000-445 from 1,000 to 11,000 (Other Taxes & Penalties)

101-000-564 from 0 to 58,000 (State Grants)

101-000-577 from 4,700 to 11,741 (Metro Act)

101-000-687 from 14,900 to 86,283 (Gen. Refunds & Reimbursements)

**Expenditures**

**Building & Grounds**

101-265-800 from 2,600 to 7,966 (Contracted Services)

101-265-920 from 5,000 to 7,000 (Lights)

**Cemetery**

101-276-801 from 9,500 to 12,000 (Contracted Services) this one didn't get updated last time.

101-276-930 from 1,200 to 2,341 ((Repairs & Maintenance)

**Fire Department**

101-336-730 from 50 to 1,050 (Supplies)

101-336-930 from 0 to 1,000 (Repairs & Maintenance)

**Public Works & Streets**

101-440-801 from 239,000 to 245,163 (Contracted Services)

**Garbage**

101-521-800 from 58,000 to 68,000 (Contracted Services-KBIC)

**Parks & Recreation**

101-750-801 from 85,000 to 394,883 (Contracted Services)

**Park & Rec Millage Fund**

208-756-800 from 2,500 to 14,190 (Contracted Services)

**Sewer Fund Revenue**

590-000-642 from 145,000 to 166,000

590-000-687 from 10,659 to 18,158

**Water Fund Revenue**

591-000-642 from 150,000 to 171,500

591-000-687 from 0 to 3,750

**Water Fund**

591-536-801 from 109,000 to 131,906 (Contracted Services)

Motion to accept amendments by Curt Judson, supported by Bethany Baetsen, M/C.

**OLD BUSINESS:**

- A. A Special Meeting was held March 10th to interview candidates for the Treasurer position. Andrea Aho was recommended for the position to start ASAP. Motion for approval by Bethany Baetsen, supported by Dan Palosaari, Kelly Holmes and Curt Judson abstained. M/C.
- B. The Board decided to begin replacing pumps and control panels for Half Moon Beach Rd starting with 9 units at a cost of roughly \$3900 per unit. Labor costs will be discussed at the April

Meeting. Motion by Curt Judon, supported by Dan Palosaari. M/C.

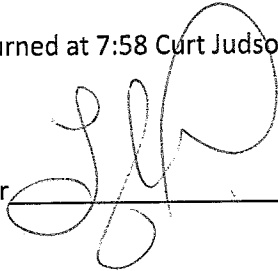
- C. BS&A Payments will be revisited at the April meeting.
- D. The Rail Trail Operating agreement is complete. Motion to approve and sign by Lynn Gierke, supported by Bethany Baetsen. M/C.

**NEW BUSINESS:**

- A. Randy McClellan offered the township \$1500 for 1.2 acres of landlocked township land. Motion to approve and move forward with the sale by Kelly Holmes, supported by Dan Palosaari. M/C.
- B. Blue Line quoted the township \$5250 to continue mowing the lagoons again this summer. Motion to approve with Dan Palosaari researching alternatives for future summers made by Dan Palosaari, supported by Curt Judson, M/C.
- C. A public hearing/budget meeting is scheduled for March 24th at 5 PM.
- D. Lynn Gierke asked the board to review and edit the township's Personnel Policy to be discussed at the April Meeting.
- E. Lynn Gierke presented the board with the township's insurance renewal paperwork and asked Dan Palosaari to review some of the updated valuations for township assets.
- F. Cole Smith, DPW employee, will be resigning at the end of the month. The Board accepts his resignation with regrets motion by Kelly Holmes, supported by Lynn Gierke. M/C. Dan Palosaari made a motion to promote Craig Austin to operator in charge of water and sewer, supported by Curt Judson. M/C. Lynn Gierke made a motion to raise Lead DPW worker, Craig Austin, to \$27/hr, supported by Dan Palosaari. M/C.

The meeting was adjourned at 7:58 Curt Judson supported by Lynn Gierke. M/C

Lynn Gierke, Supervisor



Bethany Baetsen, Clerk



