

CHASSELL TOWNSHIP BOARD MEETING
February 12th, 2025

The meeting was called to order at 6:06 pm by Lynn Gierke

PRESENT: Lynn Gierke, Bethany Baetsen, and Curt Judson

MINUTES: Motion by Curt Judson to approve the January minutes, supported by Bethany Baetsen. M/C.

TREASURER'S REPORT: The Treasurer's report will be available on Friday, the 14th.

AGENDA: Motion by Curt Judson to approve the agenda supported by Lynn Gierke with addition of New Business D. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Lynn Gierke supported by Bethany Baetsen. M/C

PUBLIC COMMENTS: Chris Sayen publicly thanked the Board members for running for their respective offices.

CORRESPONDENCE: Nathaniel Maki provided an update on the Chassell website improvements via Zoom meeting. He requested more images of Chassell as well as photos of the board for expanding the website and cleaning-up bulky text.

The Great Lakes Scuba Diving and Lake Preservation Group reached out to Chassell to coordinate a potential clean-up effort at the S. Portage Entry this summer.

SUPERVISOR: No report

CLERK: No report

TREASURER: No report

FIRE DEPARTMENT/FIRST RESPONDERS: 0 calls/14 calls. Hurtontown may be starting their own First Responders unit and may request to run under Chassell's liability until they are up and running. 3 members are now ice-rescue certified.

TOWNSHIP MAINTENANCE: Cole Smith reported a lot of removal and that an o-ring needed to be replaced on the skid steer. The new rule of "no glass recycling" has residents disappointed but mostly cooperating other than a few who dump recycling during off hours. The health department didn't deliver the December water sample so DPW workers are now driving samples directly to Amasa. Issues continue with control panels on Half Moon Beach Rd. Discussion about having a special meeting to address the issues was proposed for Spring.

ZONING: Lynn Gierke reported on Tim Palosaari's 2024 Zoning Report. 34 permits were issued for 2024.

PLANNING COMMISSION (PC): Brian Water reported that there was no February PC meeting due to the weather but that trail grooming is going well and that the PC is reapplying for the DNR Recreation Passport Grant. The PC also has an upcoming meeting with Brett Palosaari to discuss pump track work at Chassell Trails. PC members are pricing out motion sensing lighting and heating in the warming shack for the ice rink.

ASSESSOR: BOR meetings March 10th 3-9pm and March 13th 9-3pm. The Mining Gazette printed the wrong dates and will reprint the correct dates/times.

WEBSITE: See above

UPEA: Chris Holmes presented the board with documents for approval. 1. Change order for 4th Street project. Motion by Lynn Gierke to approve, supported by Curt Judson, M/C. 2- Resolution for reimbursement and Payment for MJO Contracting for Spark Grant Boardwalk project. Lynn Gierke made a motions to accept the resolution and pay upon funds being released from the State, supported by Curt Judson, M/C.

Chris Holmes explained the design for the new pavilion ADA restrooms. The bid opening will be tomorrow 2/13. A special meeting will be required to accept the winning bid and move forward with the project due to the tight timeline. Substantial work is expected to be complete by 6/1 and Final work is expected to be 6/15.

REVIEW BUDGET: Lynn Gierke presented the board with the following budget amendments.

- **Cemetery**
101-276-801 from \$9,500 to 11,000 (Contracted Services)
101-276-930 from 1,200 to 2,000 (Repair & Maintenance)
101-276-920 Utilities why is it up from 500 to 944.88 Water leak in June 2024 \$648.86
- **Public Works & Streets**
101-440-801 from 5,000 to 239,000 (from FEMA 4th street project) (Contracted Services)
- **Garbage**
101-521-800 from 48,000 to 58,000 (Contracted Services-KBIC)
- **Parks & Recreation**
101-750-801 from 11,000 to 85,000 (Contracted Services)
- **Sewer**
590-000-687 from 659 to 10,659 (Sewer Septage-income)
- **Water**
591-536-801 from 86,000 to 109,000 (Contracted Services)

Motion to accept amendments by Bethany Baetsen, supported by Curt Judson, M/C.

CHASSELL OFFICE BUILDING: None

OLD BUSINESS:

1. Street lights-the contract with UPPCO has been signed.
2. Beagle Club property swap. Paperwork will be signed tomorrow 2/13.
3. BS&A Payments will be revisited at May meeting.

NEW BUSINESS:

- A. Half Moon Beach pump and panel replacement will be discussed again next month with the potential for a special meeting.
- B. Lynn Gierke brought up the need to adopt a Purchasing Policy for township employees which include spending limits with and without board approval. Motion to adopt new policy made by Bethany Baetsen, supported by Curt Judson, M/C.
- C. Treasurer Kelly Holmes will be retiring with her last day being March 31st, 2025. Discussion on the process of hiring a new Treasurer for the remainder of her term. It was decided that if a new Treasurer was not hired by March 1st that the Township will advertise for one. Motion to accept the resignation with regrets made by Lynn Gierke, supported by Curt Judson, M/C.
- D. Bethany Baetsen inquired to revisit board member salaries for the upcoming fiscal year. Motion to make Clerk and Treasurer salaries the same at \$13,000 annually and to raise Board Supervisor salary to \$9,000 annually by Bethany Baetsen, supported by Curt Judson. M/C.

Randy McClellan presented the board with some maps of two township parcels he is interested in purchasing. He will have an offer at the next board meeting.

The meeting was adjourned at 7:30Lynn Gierke supported by Curt Judson. M/C

Lynn Gierke, Supervisor _____ Bethany Baetsen, Clerk _____