

CHASSELL TOWNSHIP BOARD MEETING
December 11, 2024

The meeting was called to order at 7:03 pm by Lynn Gierke

PRESENT: Bethany Baetsen, Lynn Gierke, Kelly Holmes, Curt Judson and Dan Palosaari

Oath of Office for Newly Elected Officials Preformed

MINUTES: Motion by Kelly Holmes to approve the November minutes, supported by Dan Palosaari. M/C.

TREASURER'S REPORT: The November treasurer's report was approved by Curt Judson supported by Dan Palosaari. The treasurer's reports and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes to approve the agenda supported by Curt Judson. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Dan Palosaari supported by Kelly Holmes. M/C

PUBLIC COMMENTS: none

CORRESPONDENCE: none

REPORTS

SUPERVISOR: Did the board visit the locations of the pictures sent? Boardwalk, Cemetery Vault, Old Ice Rink Shed.

CLERK: none

TREASURER: reported that the Winter Tax bills were sent out.

FIRE DEPARTMENT: Jason Schaaf reported 5 calls with 76 to date. FR had 9 calls with 95 to date.

TOWNSHIP MAINTENANCE: Cole Smith reported they are still waiting on the repair of the downtown street lights. The lagoons are currently being prepared for winter. After a recent fire it was discovered that there are some fire hydrant issues. Two bids were received to replace the fire hydrant located next to the fire station. One included NOT moving the location and had a hydrant. The other agreed to relocate the hydrant but needed to order a hydrant that might be 8 weeks to receive. Discussion. Motion to approve the low bid which includes the relocation by Curt Judson supported by Lynn Gierke. M/C. Craig Austin reported they will have their first winter Green Burial this week.

PLANNING COMMISSION (PC): Keith Meyers reported that the Houghton County Recreation Authority needs a letter of appointed township representatives. Motion by Kelly Holmes supported by Lynn Gierke to reappoint Keith Meyers to represent the township with Lynn Gierke to be the alternate. M/C. The PC presented the recommended 5 Year Plan for 2025. Motion by Kelly Holmes supported by Lynn Gierke to submit plan to the Road Commission. The Houghton Co. Commission approved the TIF for the old Mercantile building. SPARK Grant-drawings are being submitted to the DNR for the restroom renovation and boat ramp approval and bidding. For more PC details see minutes on website.

ASSESSOR: No December meeting was required.

WEBSITE: Deputy Clerk, Julie Judson has been working on updates.

ENGINEERING: Chris Holmes presented the board with documents for approval. Motion by Lynn Gierke supported by Kelly Holmes to approve the resolution to request advance payment from the State to pay for Spark Grant Projects Sidewalk (DP Construction-\$63,700) and Boardwalk (MJO-\$245,000). M/C Application for payment. Motion by Lynn Gierke supported by Kelly Holmes to pay MJO. M/C. Also, the information requested by the DNR, The boardwalk project is progressing slightly ahead of schedule. MJO Contracting is anticipating being complete with the boardwalk project by the middle of January 2025. Final as-builts for the storm water sewer along 4th street showing SOM property lines; Map illustrating current known infrastructure/utilities within the SOM property/Township and Restoration proposal plan for the temporary hardened dip along the trail south of 4th street will be done before the next board meeting.

REVIEW BUDGET: Motion by Kelly Holmes supported by Curt Judson to approve the following budget

amendments: Cemetery 101-276-801 from \$5000 to 9,500; Garbage 101-521-800 from 19,000 to 48,000 and 101-521-801 from 27,000 to 5,000; Park & Recreation 101-750-801 from 5,000 to 11,000; Other (Audit) 101-850-801 from 11,000 to 13,000, 101-850-890 from 500 to 750, 101-850-900 from 300 to 400; Property Insurance 101-865-910 from 7,000 to 9,100; Water Fund 591-536-800 from 26,000 to 86,000. M/C.

CHASSELL OFFICE BUILDING ISSUES: Duct booster is installed. Still evaluating if it is making a difference.

OLD BUSINESS:

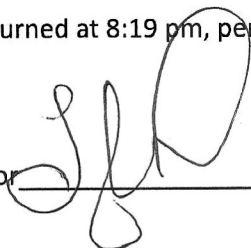
1. Street lights-Lynn Gierke reported that she has been working with UPPCO on improving the lighting situations at Portage Entry Rd., Chassell School intersection and Achambeau Rd. Also, UPPCO residents can call them to report burnt out lights. See website for the number.
2. Beagle Club Property Swap-Lynn Gierke and Dave Mattson have been working with M&M Title.

NEW BUSINESS:

- A. UPEA Pickleball Drawing Invoice- UPEA prepared drawings for the construction of the pickle ball courts. It was suggested that the Township cover the costs of these drawings, given the generous donation provided to the Township by the Todd & Stephanie Hamar family, which is covering the cost of construction. It was also discussed that the township installs a plaque, recognizing the Hamar's donation, along with a letter of thanks for their donation. Motion by Curt Judson supported by Bethany Baetsen to implement above.
- B. DPW Clothing Allowance-Motion by Curt Judson to increase allowance from \$350 to \$600 supported by Dan Palosaari. M/C.
- C. Chassell Trails-Keith Meyers reported that Steve Spahn and self are grooming the ski trails. A new entrance to trails will be on Marinette Street. The Laru and Lawrence properties need to be added to the township liability coverage. Motion by Lynn Gierke supported by Kelly Holmes. to add properties. M/C. The old ice rink shed (14x26) now has 2 new doors and will house the groomer. Locks need to be installed.
- D. BSA Online Bill Payments-It was decided to wait until January's meeting to address future changes.
- E. Board Meeting Time Change-Motion by Kelly Holmes supported by Dan Palosaari to change time from 7 pm to 6 pm. M/C.

The meeting was adjourned at 8:19 pm, per motion by Dan Palosaari supported by Kelly Holmes. M/C

Lynn Gierke, Supervisor



Bethany Baetsen, Clerk

