

MINUTES
Chassell Township
Planning Commission Meeting
Dated: February 2, 2023
Chassell Fire Hall

Attendance: Brian Waters, Doug Hamar, Keith Meyers, Steve Spahn, Rich Smith, Lynn Gierke (via zoom)

1. Call to Order 7:00
2. Pledge of Allegiance
3. Approval of the Agenda with additions to New Business D. 5 Year Recreation Plan Update. Brian moves, Steve seconds, all aye.
4. Reading and Approval of January Minutes. Brian Waters moves, Steve Spahn seconds, all aye.
5. Public Comments-Kathy Schreiner via zoom. Kathy explained clearly her side of what has been occurring on the property her and her brother own on Lakeshore Drive. They have filed a No Trespass onto the property against Shannon Rinkinen. They have had the property surveyed and is available if wanted. Kathy requested a FOIA from the County Sheriff and there were zero complaints for the property. Keith Meyers asked if she would be willing to have a meeting with her and Ross Rinkinen. Kathy indicated a willingness to meet.
6. Road Commission Report-See January 2023 Township Board minutes, old business A. for more details.
7. Old Business
 - a. Chassell Mercantile Update-No Report
 - b. Historical Trail Update
 - i. Mat Moore and Keith met with Industrial Graphics on sign. Unfortunately, steel costs are still high. We will mount 3 signs to the boardwalk rail due to the increased price of steel. The signs will be produced in time for spring installation.
 - c. Snowmobile Trail Update-Did TJ attend the Houghton Co. Recreation Authority meeting on January 9th? Need report.
 - d. Centennial Park Engineering Study-Chris Holmes to report when he arrives
 - e. Sturgeon River Water Trail Mapping – The map sign is at Industrial Graphics for production. Mat Moore is coordinating with Industrial Graphics on the completion of the wildlife/fishery sign.
 - f. Bark Park Improvements-Fencing work will be done in Spring.
 - g. RFP Specifications for Chassell Park Launch Site Vendor-The township received one bid from Portage Paddle Sports. Keith Meyers moved to enter

into an agreement with Portage Paddle Sports, second by Brian Waters, all aye.

- h. Launch Site Amenities as part of DNR Grant Proposal-Passport Grant or DNR Trust Fund application for add parking, improve road with gravel, vault toilets, picnic tables, trash cans, recycling, BBQ.
 - i. DNR Spark Grant-No Report
 - j. Bridges Out of Poverty-Keith will meet with Portage Health Foundation to work on a draft agreement.
 - k. Lakeshore Drive Long Term Rental Concerns-Kathy Schreiner. See Public Comments.
 - l. Old Holy Trinity Church and adjoining property RFP-PC will recommend to the board to post information on FB, Craigslist and Houghton Co. FB. with the RFP extended to March 31st.
 - m. Houghton County Recreation Membership-No Report
8. New Business
- a. Sturgeon River Launch-American Dock bid for \$18K but needs to update bid to include the addition of wheels to the dock.
 - b. Master Plan Public Hearing Date-Will meet on March 2nd at 5 pm. Send out public notice by Feb. 3rd.
 - c. Updated Planning Commission Membership
 - d. 5 Year Recreation Plan Update-What needs to be done? Last time we did a survey and got public input.

Next meeting date – March 2, 2023 at 7 pm

Adjourn 8:35 pm. Brian moves, Steve seconds, all aye