

MINUTES

Chassell Township

Planning Commission Meeting

Dated: July 2, 2019

Chassell Fire Hall

Attendance: Ericka Malone, Keith Meyers, Brian Waters, Doug Hamar, Dale Peterson, Peter Torola. Steve Spahn arrived at 7:50

1. Call to Order 7:13
2. Pledge of Allegiance
3. Approval of the Agenda Brian moves to approve, Dale seconds, all aye
4. Reading and Approval of the Minutes, Doug moves to approve with the additions, Dale seconds, all aye
5. Public Comments
6. Road Commission Report
 - a. This year snowfall: 291.6" through April 28th
 - b. Pilgrim River Bridge begins construction end of July, completion Nov 1
 - c. Kevin to call a meeting this summer to all supervisors of all townships to discuss funding available to them by grants. Everyone gets input and priorities will be set. County does not have enough tax funding to get match for grants. Talking about borrowing 2 million dollars. Townships with match will have a higher priority. Most likely will occur after the County completes their road ratings.
 - d. Boundary Rd: raised in priority to a relatively high level. TBD if it's the entire length or if it's in part
 - e. Massie: Will be higher on priority list-culverts on the N side
 - f. Lakeshore Dr: Kevin sent a letter to Dave (Chassell Twp) with 30 days to respond about the Lakeshore culvert. Dave has not talked with Kevin yet
 - g. Rajala Rd-quoted at \$54k. Township board thought design was overkill. Need to discuss with the County to reach an agreement.
 - h. HCRC has a paver and a roller.
 - i. Dale talked to County about what needed to be done to repair the approaches to the bridge along the trail. County recommended concrete approaches. It is within MDOT ROW and MDOT should be contacted.
 - j. Mowing-on the normal schedule for this year
 - k. Dale-requested looking at Chassell's 5-year plan. Committee gives Dale

approval to bring the Boundary and Massie projects to the County board.

7. Zoning Ordinance Review Report

- a. Held today. All present

8. Master Plan Committee Report

- a. Reach out to Charter spectrum after she's back from vacation and get something set up ASAP.

9. Old Business

- a. Chassell Township Logo

- b. Chassell Mercantile Update

- i. Owner is getting bids to remove material and fill site. If nothing in writing by next week Tuesday 7/2 pursue a default judgement.

- c. Historical Trail Update

- i. Meeting with Besse foundation to walk through proposed trail. Emphasized need for the boardwalk.

- ii. Discussed approximate costs

- 1. \$36,700 for a 6' boardwalk

- 2. \$6,500 for signage

- iii. Anticipated selection of projects for the foundation is expected soon. Potentially within the next 30 days.

- iv. Township to discuss with Doug how to go about the application process.

- d. Community Center Update

- i. Saturday morning Keith met with Don Kendal and his wife Anne. He has provided a set of drawings for his plan. His plan includes: Basement-open up partially and turning it into a reception hall with a fireplace. ADA restrooms and ADA ramp to the garage area in the back which would be the restaurant area. Main floor would be an exhibit space for local artists.

- ii. Next meeting 9am Monday morning with Jeff R from KEDA and hopefully have an MEDC rep at the meeting.

- iii. Seeking an MEDC grant which would cover 50% of the project.

- iv. Looking to preserve exterior feel

- e. 2018/2023 Recreation Plan Update

- i. Lynn reached out to the DNR, the 5 year plan is not approved yet. The DNR is currently doing applications, site visits, and construction. Rec Review will not happen until late fall, but we are on 5 of 20 for rec plan re-review.

- ii. This will not impact any of our current grants

- f. Sturgeon River Boat Launch Study

- i. Traverse is making good progress. Site map has been laid out based on topo. Traverse is working with MDOT regarding the ROW.
 - ii. Plan to set up a meeting next week for next steps.
 - iii. Brian suggested an additional meeting where they could present at the Plan Com meeting
- g. Light Pole Banners
 - i. We have them now, look great.
 - ii. Need to find a solution because the sleeves are too small to slip over the ball end of the existing banner holders.

10. New Business

- a. Risk Reduction Grant
 - i. Submitted. Waiting on determination. The Township board did approve the resolution.
- b. Dog Park Fence
 - i. G&J very high bid. Marquette Fence is the winning bidder. To be approved at next township meeting. Marquette Fence is extending price window for township approval.
 - ii. Marquette Fence to come and look at the site to make sure the foundation would be sufficient through the old sawdust area.
 - iii. Keith to forward figures to Lynn for board meeting next week for approval.
 - iv. Plan Com recommends going with the coated chain link, slightly higher in cost, but substantially higher quality.
 - v. Doug moves to make the recommendation to the board, Dale seconds. All aye
- c. Dog Park Sign
 - i. 4'x8' sign on 4x4 treated post. Picture shared for what sign would look like. Sign includes rules.
 - ii. Brush cleared, firewood available for community members to pick up
- d. Dog Park Info & Name Contest
 - i. (2)-\$25 gift certificates for kids at Strawberry Festival
 - ii. Steve told parents.
 - iii. Lion's will make the announcement potentially or the kids can get the certificate after the festival. Keith to reach out to Lion's club.
- e. Fitness Trail Equipment / Bridge Repair
 - i. Keith called but has not heard back on delivery date.
- f. Membership Term Renewal
 - i. Julie, Ericka and Brian expiring on August 10th of this year.

1. Julie will be stepping down
2. Ericka and Brian would be happy to continue serving
- ii. Dale moves to recommend to the board that Ericka and Brian's term be extended the next 3 years. All aye
- iii. Potential to fill Julie's position-some people discussed. Keith to reach out to person he has in mind to see if he's interested.
- g. SAIL Report
 - i. Form a committee to review and see if we can make any of these possible.
 - ii. Brian to reach out to the new Township employee about leading this effort
- h. Boat Launch at Park
 - i. Discussion at last township meeting was to rip it out.
 - ii. Potentially look at repairing instead. Brian looking to recommend.
 - iii. Discussed issue of only approx 30% of users pay the user fee for the boat launch.
 - iv. Keith to call Michigan Works about getting a student to man the station in the summer
- i. MTA-Chassell is the township focus in the magazine. Lynn to share the article.
- j. Business at Pictured Rocks interest in doing tours along the sandstone cliffs and jacobsville providing a cruise and or kayak access.

Next meeting date - August 8, 2019 7pm

Adjourn Brian moves, Dale seconds, all aye 8:42