

MINUTES

Chassell Township Planning Commission Meeting

Dated: December 6, 2018

Chassell Fire Hall

1. Attendance: Ericka Malone, Steve Spahn, Brian Waters, Dillon Geshel, Peter Torola, Doug Hamar
2. Call to Order 7:02
3. Pledge of Allegiance
4. Approval of the Agenda
 - a. Brian requested that "Planning Commission Membership be moved to Old Business "a". Doug second.
5. Reading and Approval of the Minutes. Brian moved to approve the minutes, Steve second, all aye.
 - a. Note to in the future have an optional sign-in for public visitors and those speaking
6. Public Comments -none
7. Old Business
 - a. Planning Commission Membership
 - i. Peter Torola approved by the board to join the Planning Commission. Brian passed out a new contact list.
 - b. Chassell Township Logo
 - i. Marianna-request that she comes to the next meeting to discuss if the art class has made any progress.
 - c. Chassell Mercantile Update
 - i. Lynn stated there has been no word back from the lawyer
 - d. Portage/Chassell Township Trail Authority - Bruce Peterson
 - i. Nothing new
 - e. Blight Ordinance Survey
 - i. Holding off until review of the zoning ordinance is done
 - f. Chassell Township Road Rating Report
 - i. Submitted to the road commission, haven't heard anything-no acknowledgement of receipt. Brian requested that Lynn email Kevin and follow-up

- g. Historical Trail Update
 - i. Luanne Hurst and the Michigan Tech Grad students are continuing to work on the trail project.
 - ii. The easement for Hamar's property needs to be started.
- 8. New Business
 - a. Community Center Update
 - i. The building was broken into once and there is evidence vandalism. The building still has not been secured. Don Kendall-owner of the building has been made aware. He is planning to meet with Keith and Brian and discuss options of what to do with the building to avoid dangerous building. Owner seemed open to ideas.
 - b. Zoning Ordinance Review
 - i. Committee met 3 times. Progress shared with the committee through track changes. Noted that many of the changes will apply to all districts and should start moving along faster.
 - ii. Brian presented the example zoning ordinance that shows a easy to read layout. The committee plans to layout the new ordinance in this manner.
 - iii. Ericka to post the track changes document to the website after the meeting tonight.
 - c. Sturgeon River Boat/Canoe/Kayak Site
 - i. All materials used for the accident will be used as match for the grant
 - ii. See next item for progress on the RFP
 - d. Launch Site Engineering Study RFP
 - i. Keith shared a draft RFP for the engineering study
 - ii. Doug suggested including the site further south on the Sturgeon on the RFP
 - iii. Brian suggested: add language under "A" for the second location.
 - iv. Brian moves to approve the RFP with the addition of the site on the Sturgeon River Rd and submit to the board for approval at their next meeting. Doug supports. All aye
 - v. Keith to check with the DNR on how this impacts the grant.
 - e. Ken Vrana with MTU (previously helped develop the rec plan) plans to have another class project where the students develop plans for the dog park and fitness trail.
 - f. Brian suggested to put the fitness trail by the old baseball field and utilize the Township property.
 - g. Doug Hamar suggested to also enhance the baseball field to allow a better place for groups to practice. Noted the importance of developing areas like this to help promote other business in the area (ice cream shop, etc)
- 9. Next meeting date - January 3, 2019 7pm
- 10. Adjourn. Brian moves. Peter seconds. All aye

B. Vrana 1-3-19