

# CHASSELL TOWNSHIP

## PLANNING COMMISSION

### 2017

### ANNUAL REPORT

#### MEETINGS AND ATTENDANCE

The Chassell Township Planning Commission had 12 regular meetings in 2017. The meetings were on the Thursday preceding the Chassell Township Board Meeting. In addition, on May 8, and July 10, the Commission held Public Hearings to address the Dangerous Building and Civil Infraction Ordinances.

COMMISSIONER	MEETINGS ATTENDED	TERM EXPIRES
Darlene Gronevelt Secretary	11	August 10, 2020
Doug Hamar	6	August 10, 2020
Lou Ellyn Helman	7	August 10, 2018
Brian Lagalo	4	Resigned
Ericka Malone appointed 11/2/17	2	August 10, 2019
Julie Meyers	10	August 10, 2019
Keith Meyers Vice Chairman	12	August 10, 2020
Dan Palosaari	7	Township Board
Dale Peterson	7	August 10, 2018
Steve Spahn	11	August 10, 2018
Brian Waters Chairman	12	August 10, 2019

#### BUILT RELATIONSHIPS WITH:

- Keweenaw Economic Development Alliance (KEDA) – Jeff Ratcliffe, Director/CEO – Economic Development of Chassell Township by utilizing KEDA's economic partners.
- Michigan Economic Development Corporation (MEDC) – Brownfield, Downtown Development and; Rural Redevelopment. Key contact Jen Tucker assisting as needed.
- Keweenaw Land Bank – Knowledge gained and requesting the assistance of Cathy Baity.
- Small Business Development Center (SBDC) – One-on-one confidential assistance to all business throughout Chassell Township for the life of their business at no cost.
- Western U.P. Planning Development Region (WUPPDR) – Grant Assistance and infrastructure needs.
- U.P. Engineers – Recreation Park Plan Revision
- Michigan Department of Agriculture and Rural Development (MDARD) – Donna LaCourt assistance to agriculture businesses – work is ongoing.
- Scott MacInnes – Consultant - Dangerous Building Ordinance, Civil Infraction Ordinance, Blight Ordinance and recreation opportunities with the Township.
- Michigan Technological University (MTU) – Ken Vrana – Assistance with the Recreation Plan Update Survey and related recreation issues within the Township.

## **ISSUES, ACTIVITIES AND ACCOMPLISHMENTS:**

- Updated the Chasell.net website
- Developed and currently maintain the Chassell Facebook page
- Development of the Dangerous Building Ordinance
- Development of the Civil Infraction Ordinance
- Recommendation to the Board to purchase 2 digital speed limit signs to be installed at the north and south ends of town on U.S. 41
- Met with the Houghton County Building Inspector regarding the condition of the Chassell Mercantile and Cemetery Church
- Prepared Risk Reduction Grant to cover the installation of security cameras at Centennial Park
- Prepared Risk Reduction Grant to cover the boardwalk repairs at Centennial Park
- Produced the Medical Marijuana Facility Survey utilizing Survey Monkey and presented it to Chassell Residents
- Produced the Recreation Plan Update Survey utilizing Survey Monkey and presented it to Chassell Residents
- Recommendation to the Board to purchase a remote reader board to be installed at the SNB Chassell branch
- Raised funds to cover a portion of the cost to purchase and install a remote reader board at the SNB Chassell branch
- Brian Waters attended the Regulating Medical Marijuana Facilities Workshop for local Governments
- Keith Meyers and Dar Gronevelt received Rural Redevelopment Certification

## **FUTURE ISSUES, ACTIVITIES AND PROJECTS 2018:**

- Development of a Blight Ordinance
- Develop and submit an updated Chassell Township Recreation Plan to the Michigan DNR
- Develop a Trail Authority with Portage Township to improve and maintain the trail systems in Portage and Chassell Townships
- Develop a Chassell Township Logo
- Develop a Chassell Township Planning Commission Mission Statement
- Implement recreational facilities as recommended by Chassell residents in the Recreation Plan Update Survey
- Form a Road Improvement Committee
- Continue to monitor existing and possible dangerous buildings within the Township